

**Gesellschaft für Fleischfressende Pflanzen im
deutschsprachigen Raum G.F.P.-e.V.**

President:

Dr. Thomas Gronemeyer

vorsitzender@carnivoren.org



Grant proposal preparation guidelines

The grant proposal should contain a cover page and

- a summary of preliminary work and state of the art
- the project description
- prerequisites for the proposed project
- a detailed summary how the grant will be utilized
- information about cooperation partners (if applicable)
- a CV of the main applicant
- a separate summary on two slides for overhead presentation

The **cover page** should include:

- Name, institutional address and contact data of the main applicant.
- Title of the project
- Short summary of the proposed project (max. 1000 characters including spaces).

Preliminary work and state of the art:

Describe briefly your own preliminary work and the current state of the art (maximum 4000 characters including spaces).

Provide a reference list (limited to a maximum of 20) and your project related publications (if applicable) at the end of this section.

Project description:

Line out briefly and concisely the goals of the proposed project and the intended methodology how to achieve these goals (maximum 10.000 characters including spaces). Please indicate also the intended total project duration.

Prerequisites:

List all prerequisites needed and/or already available for the proposed project, i.e. available equipment, contribution of the applicant's institution, collection permits, visa etc.

Note that all administrative requirements such as collection permits or entry permits must be obtained before application.

Proposed projects based only on declarations of intent cannot be funded.

Grant utilization:

Describe precisely for which kind of investments you want to use the grant including the estimated costs for each position. No restrictions are made by the G.F.P. except that the utilization is strictly limited to the proposed project.

The grant can be used for salaries, investments or resource funding such as for travel expenses or maintenance of equipment needed for the proposed project. At the end of the project duration, a detailed financial settlement has to be provided.

If already known, provide the identity of staff/student apprentices to be employed by the grant.

Collaboration partners:

Name collaboration partners/institutions within the proposed project (if applicable). At the time of application, a letter of intent is not required. However, the G.F.P. may request a letter of intent if the collaboration is essential for the feasibility of the proposed project.

Curriculum vitae

Tabular CV of the applicant including a publication list (if applicable).

Illustrated proposal

Please provide a separate illustrated summary of your proposal on two slides for overhead presentation (pptx and/or pdf format).

These slides will be used to present the project to the G.F.P. board assembly.